



Alcohol, Smoking And Other Substances Policy

It is our policy to keep children safe when they are in our care.

In order to do this we will ensure that no member of staff, nor anyone else who has contact with the children whilst at our setting, is under the influence of alcohol or any other substance which may affect our ability to care for children.

We will ensure that any member or staff who is taking medication which may affect their ability to care for children, will seek medical advice and only work directly with children if it is confirmed that their ability to look after the children will not be impaired.

If any member of staff is under the effect of alcohol or any other substance which may affect their ability to care for children, they will be sent home and appropriate disciplinary action will be taken.

In the event of a parent or carer arriving to collect a child, is believed to be under the effect of alcohol, will not be allowed to collect the child. An alternative emergency contact will be phoned.

Smoking

It is our policy to ensure that children are in a smoke-free environment whilst in our care.

In order to do this we will ensure that:

- No-one smokes in "La Casita" when the children in our care are present or about to be present.
- No-one smokes in an outside play area when the children in our care are present or about to be present.
- "La Casita" is never used by smokers but if for any exceptional circumstances, any or the areas would have been used for smoking, then we will ensure that there has been adequate ventilation at the premises for at least 24 hours prior to caring for the children.